



JUNIOR LEAGUE OF
SAN ANTONIO

Community Grant Guidelines 2019-2020

The Junior League of San Antonio, Inc. (JLSA) awards individual grants of up to \$4000 to organizations, projects or initiatives (herein referred to as agencies) that have partnered with JLSA on a community placement or Done-in-a-Day project either currently or in the past.

Agencies must adhere to the following guidelines for grant applications to be considered:

- Grant applications must be submitted through the JLSA website at www.jlsa.org.
- Grant applications are considered twice a year. The application deadline for the fall cycle is November 13, 2019. The application deadline for the spring cycle is March 18, 2020.
- Recipients will be notified no later than December 6, 2019 for the fall grant cycle and April 3, 2020 for the spring grant cycle.
- Agencies may apply for multiple grants but will only be considered for one grant during each League Year, June 2019- May 2020.
- Fall grant applications that are not accepted will automatically be considered in the spring cycle.
- Proposals must include a copy of the itemized project proposal budget, most recent agency audit, IRS Letter Ruling 501(c)(3) status, and certificate of general liability insurance. Incomplete applications will not be considered

Proposals will be evaluated based on the following criteria:

- Applicability to [JLSA's Community Positions](#) (abuse, aging, arts, children, education, environment, family preservation, volunteerism, women)
- Ability to demonstrate measurable outcomes and positive impact on the San Antonio area community



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JLSA is unable to fund the following:

- General operating expenses, including printing, office supplies, and postage
- Endowments
- Debt reduction
- Fundraising expenses
- Travel expenses
- Salaries
- Political expenses
- Religious projects
- Capital campaigns
- Acquisitions or the construction of buildings
- Routine equipment maintenance
- Routine facility maintenance
- Purchase of vehicles
- Expendable items

Acceptance of a JLSA Grant will require the following obligations:

- Agree to submit reports and pictures regarding the use of these funds
- Agree to include the JLSA logo on program-related materials, the agency's website, and any agency newsletters/publications describing the project
- Agree to utilize these funds within nine months of receipt of award.

Questions may be directed to communitygrants@jlsa.org.